

SOMERSET COUNTY LIBRARY SYSTEM
COMMISSION MEETING MINUTES
January 9, 2013

Present were: George Jarvis, Sherri Lynn, Anita Ventantonio, Robert Waldstein, and Art Carlson, chair.
Staff present were: Brian Auger (Library Director), Keith McCoy (Assistant Library Director), Deanna Gray (Human Resources Manager), and Brian Morgan, (Business Manager).

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting was announced in accordance with the Open Public Meetings Law. Adequate notice of this rescheduled meeting was made by notifying *The Courier News* and *The Star Ledger*.

PLEDGE OF ALLEGIANCE

The meeting opened with the recitation of The Pledge of Allegiance.

OATH OF OFFICE

Sherri Lynn was sworn in as a Commissioner.

APPROVAL OF MINUTES FROM THE DECEMBER 5, 2012 MONTHLY MEETING

On motion of Anita Ventantonio, seconded by George Jarvis, the minutes of the December 5, 2012 rescheduled meeting were approved as amended by all Commissioners present.

APPROVAL OF CLAIMS LIST FOR JANUARY 2013

A motion was made by George Jarvis, seconded by Robert Waldstein to approve the claims list in the amount of \$1,438,768.06 by way of Resolution 12-051A. The roll-call vote was unanimous by all Commissioners present.

REVIEW/ACCEPTANCE OF FINANCIAL REPORTS FOR DECEMBER, 2012.

A motion was made by Anita Ventantonio, seconded by George Jarvis approve the December 2012 Financial Report. The roll-call vote was unanimous by all Commissioners present.

DIRECTOR'S REPORT

The Director presented a slide presentation of the past year and what is ahead with the new strategic plan.

NEW BUSINESS

- On a motion of George Jarvis and seconded by Anita Ventantonio, the Commission adopted the attached resolution #13-016 raising fines. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Sherri Lynn and seconded by Robert Waldstein, the Commission adopted the attached resolution #13-017 adopting revised meeting room policies and guidelines. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Anita Ventantonio and seconded by Sherri Lynn, the Commission adopted the attached resolution #13-018 adopting revised exhibit and display case policies and guidelines. The roll-call vote was unanimous by all Commissioners present.
- On a motion of Anita Ventantonio and seconded by Sherri Lynn, the Commission adopted the

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attached resolution #13-019 conveying surplus materials to Friends groups. The roll-call vote was unanimous by all Commissioners present.

- The Chair made committee appointments (attached).
- The Chair read a thank you note from Mary Caruso.

NEXT SCHEDULED MEETING

The next Commission meeting is scheduled for February 6, 2013 in the Silverstein Conference Room of the Bridgewater Library at 7:00 PM.

ADJOURNMENT

The meeting was adjourned at 8:35 PM after a motion by Anita Ventantonio that was seconded by Robert Waldstein.

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**SOMERSET COUNTY LIBRARY COMMISSION
2013 COMMITTEES**

Building Committee

- Art Carlson, ex officio
- George Jarvis
- Jim McGarry

Compensation Committee

- Art Carlson, ex officio
- Anita Ventantonio

Health Benefits Committee

- Art Carlson, ex officio
- Anita Ventantonio
- Robert Waldstein

Personnel Committee

- Art Carlson, ex officio
- Anita Ventantonio
- Al Ellis